



**EASTERN WYOMING COLLEGE BOARD OF TRUSTEES
MEETING MINUTES
Tuesday, December 10, 2024 EWC Dolores Kaufman Board Room**

Present: Jackie Van Mark, Randy Adams, Doug Mercer, Kurt Sittner, Jim Willox, Bob Baumgartner, Rick Vonburg, and Katherine Patrick

1. Chairman Van Mark called the meeting to order.

2. Approval of Agenda

Recommended Motion: To approve the December 10, 2024 agenda. Randy Adams moved to approve the December 10, 2024 Agenda. Seconded by Katherine Patrick. Motion carried

3. Introductions

Eastern Wyoming College will have new representation from Coal Creek Law. Counselor Jordyn Surber was introduced via Zoom.

4. Public Comment: None

5. Administrative Reports

- a. President's Report: Dr. Jeffry Hawes - Dr. Hawes announced Ms. Tami Afdahl's resignation after 25 years of service. Ms. Afdahl expressed her gratitude and shared her experiences throughout the years.
- b. Dr. Hawes also introduced Mr. Caleb Spitzer, the coach of the E-sports team, who shared the team's achievements in their first season, including a 4th place finish in the national competition. Caleb also mentioned plans for the upcoming spring season and the potential for hosting high school E- sports competitions on campus.
- c. Dr. Hawes discussed the ongoing process of HCM2 with the United States Department of Education, which involves submitting claims and receiving financial resources. The College has been working with a company called Financial Aid Services to handle these claims, but they have faced data error rates leading to partial approvals. The new approach involving the alignment of the college system with Ferrilli to set up audit proof trails and fix issues in the degree audit system.
- d. Financial Report: CFO Kwin Wilkes presented information on the November Financial reports and the Fund Balance document.

6. Board Consent Agenda with the following items:

Recommended Motion: To approve the Consent agenda. Randy Adams moved to approve the Consent Agenda. Seconded by Rick Vonburg. Motion carried.

- a. Ratification of the November 2024 Expenditure Report.

- b. Ratification of the November 12, 2024 Meeting Minutes.
- c. Ratification of the appointment of Mr. Jim Willox to the EWC Board of Trustees as the Converse County Advisory member to a term ending December 1, 2025.
- d. Ratification of the appointment of Mr. Kwin Wilkes, Chief Financial Officer, as the Assistant to the Treasurer of the Board of Trustees, pursuant to Board Policy 1.3.
- e. Ratification of the resignation of Ms. Tami Afdahl from the position of Executive Dean of Student Services.

7. Board Approval of Action Items

- a. Approval of the New CIO for Eastern Wyoming College.
Recommended Motion: To approve Mr. Auke Daane, CEO of Dutch Solutions, to be the Interim Chief Information Officer for Eastern Wyoming College, effective December 10, 2024 through June 30, 2025. Bob Baumgartner moved to approve Mr. Auke Daane as the Interim Chief Information Officer. Seconded by Rick Vonburg. Motion carried.
- b. Approval of the new Title IX Coordinator.
Recommended Motion: To approve Mr. Darryl Spitzer, Dean of CTE & Workforce Development, to serve as the Title IX Coordinator, effective December 20, 2024, through June 30, 2025. Rick Vonburg moved to approve Mr. Darryl Spitzer as the Title IX Coordinator. Seconded by Bob Baumgartner. Motion carried.
- c. Approval of the Interim Appointment for Campus Safety Coordinators.
Recommended Motion: To approve Mr. Sergio Mendez, Student Success/Testing Center Director and Mr. Jim Rorabaugh, Director of Residence Life, to serve as co-coordinators for Campus Safety and Clery Act reporting, effective December 20, 2024 through June 30, 2025. Doug Mercer moved to approve Mr. Sergio Mendez and Mr. Jim Rorabaugh to serve as co-coordinators for the Campus Safety and Clery Act Reporting. Seconded by Rick Vonburg. Motion carried.
- d. Approval of the Designation of Depositories.
Recommended Motion: To approve the Designation of Depositories. Rick Vonburg moved to approve the Designation of Depositories. Seconded by Randy Adams. Motion carried.
- e. Approval of the Designation of the College District's official Newspaper.
Recommended Motion: To approve the Designation of the Torrington Telegram as the College District's official Newspaper from January 1, 2025 through December 31, 2025. Randy Adams moved to approve the Designation of the Torrington Telegram as the College's District's official newspaper. Seconded by Bob Baumgartner. Motion carried.
- f. Approval of EWC to Coordinate the State Matching Funds.
Recommended Motion: To approve EWC to coordinate with the EWC Foundation to pledge \$500,000 of the State matching funds for the Douglas Campus Construction Trades Expansion project. Katherine Patrick moved to approve EWC to coordinate with EWC Foundation to pledge \$500,000 of State matching funds for the Douglas Campus Construction Trades Expansion project. Seconded by Bob Baumgartner. Motion carried.

8. Election of Officers and Appointment for 2025

- a. Appointment of Officers for the Board of Trustees
The Board unanimously voted to keep the current officers the same: Chairman, Jackie VanMark, Vice Chairman, Rick Vonburg, Secretary, Randy Adams, and Treasurer, Katherine Patrick
- b. Appointment of representatives to the EWC Foundation Board.
The Board unanimously voted to keep the current representatives the same to the EWC Foundation: Mr. Kurt Sittner, Mr. Rick Vonburg and Ms. Jackie Van Mark.
- c. Appointment of a Trustee to the Board of Cooperative Educational Services (BOCES).
The Board voted unanimously to keep the same representative to the BOCES Board: Ms. Katherine Patrick.
- d. Appointment of two Trustees to the Wyoming Association of Community College Trustees (WACCT). The Board voted unanimously to keep the WACCT representatives the same: Ms. Katherine Patrick and Mr. Doug Mercer.

9. Department Reports:

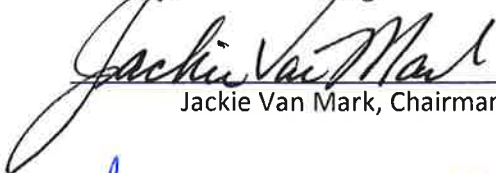
Ms. Sherri Warren provided a written report on the Math and Sciences Department for the Board to review.

10. Trustee Topics

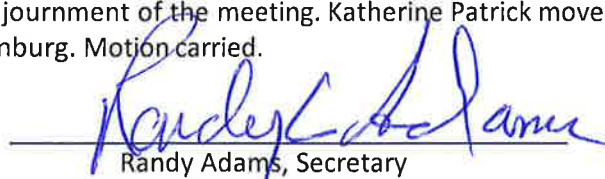
- a. Mr. Mercer feels the College would benefit with a Purchasing Department and a hire someone to coordinate large purchases such as the side by side the College just bought. Mr. Korell will follow up with Trustee Mercer regarding procurement process improvements.
- b. Mr. Adams toured the Sunrise Mine and commended the efforts of the College and Sunrise working together on this project.
- c. Mr. Wilcox stated after reading the math and science report, that highlighting the correlation between recruiting athletes and math, and the need for engineers in the workforce.

11. Adjournment

Recommended Motion: To approve the adjournment of the meeting. Katherine Patrick moved to adjourn the meeting. Seconded by Rick Vonburg. Motion carried.



Jackie Van Mark, Chairman



Randy Adams, Secretary



Sally Watson, Executive Assistant